California Lutheran University
Proposal for New Programs -- Review Process

Proposal Generation
- College/School Dean
  - Proposal memo outlining the idea
  - Program faculty input
  - Consultation with colleagues, employers, students, alumni and others

Conceptual Preview
- Provost
  - University Leaders
    - President
    - Vice-Presidents
    - Academic Leaders
  - Accreditation
    - WASC ALO
  - Consultation with colleagues, employers, students, alumni and others

Detailed Proposal and Review
- Program develops a detailed proposal
  - Enrollment and Market Analysis
    - Budget Analysis
      - Budget Analyst – Proforma
      - Budget and Planning
      - Budget Committee
      - Operations and Facilities
      - Information Support Services
  - Educational Effectiveness Committee
    - Review of proposal
  - President
    - Vice-Presidents
    - Recommend?

Approvals
- EPPC or GPEC
  - Full Faculty
  - President
    - *Board of Regents
      - *Academic Affairs Committee
        - Yes
  - WASC (If necessary)
  - Decision to retain or teach-out

Implementation and Evaluation
- Communication of Approval
  - By Provost
    - Public Announcements
  - 3rd Year Program Review
    - Budget & Enrollment Review
      - Collection of outcome data and archive of student work
      - Action plan
  - Decision to retain or teach-out

Underline = document (e.g., minutes, budget, or email/memo)