Using a Wiki for Group Work: Student Version

Part one

1. Log into Blackboard.
2. Navigate to your course.
3. Navigate to the Wiki, and click on the heading

Part two

1. If there are no pages, or you want to create a new page inside the wiki, press Create Wiki Page
2. Once there is a page, you have three options; edit the actual content on the page, comment on the page, or see previous edits.

Part three: 3 options

1. To edit the content, click Edit Wiki Content
2. (A) To comment on the page, click Comment below the post. They can also (B) click on Comments to see previously left comments.

In my opinion these two leaders are examples of polar opposites, on one hand you have the leader who focuses on people and the other hand the leader who focuses on the “bottom line”. In a perfect world you would have a leader who brings both of these qualities and skills to the workplace, but knows how to utilize these methods so as to create a harmonious work environment. I too would prefer to work for Ben because I think that people are more important than the “bottom line”. I think in time and with some guidance that Ben could have increased the productivity. But as Phil’s boss, I would look at ways to retain the employees that remain and increase the morale to avoid more quality employees from walking out the door.

3. To see past edits, (1) click on the downward facing arrowhead to the right of the page name. This is located to the left of the wiki pages. Then (2) click on History.

4. You are then taken to the Page History. (1) Select any 2 of the versions you want to compare. Then (2) press compare versions.
5. Changes from one version to the other will be highlighted.

Page Comparison

Use the Legend tab to understand how one version was changed in comparison to the other version of this Wiki page.
6. Click Legend to see what the highlighting means.