

# **CLEP Frequently Asked Questions**

## **What are the CLEP fees?**

1. Registration fee of \$30 fee payable to Cal Lutheran online (this fee is non-refundable).
2. CLEP exam fee is \$80, payable to CLEP directly **prior** to the registered test date by credit card.

## **Who can take CLEP exams?**

CLEP exams are available to any Cal Lutheran undergraduate student currently enrolled in the traditional or Bachelors Degree for Professionals programs.

## **Where are the tests administered?**

CLEP exams take place in Computer Lab 130 in the Pearson Library. A schedule of available dates is located at <http://www.callutheran.edu/student-success/testing/clep.php>

## **How does a CLEP score appear on my Transcript?**

A CLEP score appears as a class that is transferred from another school. There is no notation that you “tested out of” a class. If you pass, you receive credits but not a letter grade; therefore, your score does not have an impact on your GPA.

## **How long does it take for my score to appear on my Transcript?**

Immediate candidate score reports are available. An official score report will be sent to the CLEP testing center administrator directly, and then submitted to the Registrar for final application. This process can take up to 4 weeks. If after 4 weeks your score does not appear on your transcript, contact your Student Records Evaluator at 805.493.3105.

## **What is the duration of the exam?**

The amount of questions varies, but most are between 80 and 120. All tests are approximately 90 minutes.

## **How are CLEP exams scored?**

A candidate’s test score is based on the number of questions answered correctly. Points are not deducted for questions answered incorrectly. A small number of pretest questions are embedded in the exams. These questions are not scored. They are evaluated for use in new forms for the exam.

## **What score must I earn to pass a CLEP exam?**

Candidates **must earn a score of 50** on the selected exam, with the exception of Introduction to Sociology, which requires a passing score of 70. This is based on the American Council of Education (ACE) recommended scores and represents the performance of students who earn a grade of “C” in the corresponding course.

### **If I don't pass, can I take the exam again?**

The CLEP program has a long-standing policy that an exam may not be retaken within a three (3) month period. This waiting period provides the candidate an opportunity to spend additional time preparing for the exam or the option of taking a classroom course. **Candidates who have tested prior to October 17, 2014 must still wait six months before retaking the same exam.** To verify the current length of the waiting period, candidates may contact CLEP services at (800) 257-9558, (609) 771/7865, or [clep@info.collegeboard.org](mailto:clep@info.collegeboard.org)

### **Is there a limit to how many tests I can take?**

A maximum of 32 credits by exam may be applied to the degree. This includes but is not limited to CLEP, institutional credit by exams, and Advanced Placement (AP) exams.

### **Do the units count towards CLU residency units?**

As a Cal Lutheran student, you must fulfill a residency requirement, which states that your last 30 of your 40 units must be taken at Cal Lutheran. Check with your student records evaluator if you plan on using CLEP credits for graduation purposes.

### **I'm a senior; do I need to earn CLEP credits by a certain deadline?**

If you are a senior planning to participate in May commencement, you must complete your CLEP exam by April 1<sup>st</sup> of that year.

**For example: If you plan to participate in May 2014 Commencement, you must complete your CLEP exam by April 1<sup>st</sup>, 2014.**

### **I've already taken a course on the subject, and I just need units. Can I take a CLEP?**

If you have already received college credit for a course, you **may not** take a CLEP exam in the same subject. For example, if you have taken Introduction to Sociology in a college setting, you may not take the Introductory Sociology CLEP exam to receive units.

### **All the dates at Cal Lutheran are full, what can I do?**

Candidates may choose to register for an approved CLEP exam at another testing center. Please visit <http://clep.collegeboard.org/search/test-centers> to search for a center near you.

### **Are there accommodations for Disability Related Needs?**

Candidates needing accommodations for disability related needs must be registered with Disability Support Services (DSS), and need to contact the CLEP testing center administrator to discuss accommodations. Students requesting accommodations for CLEP must also contact DSS at least one (1) month prior to the exam date to ensure that appropriate arrangements can be made. Please contact DSS staff at [DSS@callutheran.edu](mailto:DSS@callutheran.edu) or 805.493.3878.