Article I
NAME

The name of this organization shall be the Dance Team. When at events with multiple dance teams such as national collegiate competitions, this organization may take the name Dance Team at California Lutheran University.

Article II
Statement of Purpose

The purpose of this club shall be to provide a way for students to continue, learn, or teach the art and sport of dance. This club shall entertain the CLU community with dance performances, compete against other collegiate dance teams, and promote school spirit.

Article III
MEMBERSHIP AND AFFILIATION

Section I – Membership shall be open to all interested students of California Lutheran University, full or part-time. Members who wish to compete must be full-time students, as in accordance with national collegiate competition guidelines. Members shall be called team members.

Section 2- While all interested students shall be members of this club, individual participation in events may be restricted in accordance with event policies and at the discretion of team leadership. Attendance at meetings and practices shall be mandatory for members to be eligible to participate in events.

Section 3- All members who attend all meetings and practices shall participate in a minimum of one on-campus event per semester.

Article IV
OFFICERS

Section 1- The officers of this organization shall be President (also known as Captain), Vice President(s) (or Co-Captains), Secretary, Treasurer, Costuming, and Marketing/Media. The officers shall exercise executive and administrative functions and meet on a bi-weekly basis. All officers must be voted into office by the team. The Secretary, Treasurer, Marketing/Media Officer, and Costuming Officer shall comprise the Cabinet.
Section 2 – Duties of Officers:

a. Captains

1. shall be elected by vote of returning members
2. shall hold office for one year and must be re-elected each year to hold office for multiple terms
3. are the chief executive officers and shall act as responsible leaders
4. shall preside at all meetings, practices, and events
5. shall call all practices and meetings in accordance with the team consensus
6. shall coordinate all paperwork for this organization, or delegate to officers and members in accordance with their positions and volunteering of tasks.
7. shall represent the club at all I.C.C. and administration meetings
8. There may be up to three captains/co-captains total. There may be no more than two captains. The division of captainship and co-captainship shall be decided upon vote of returning members. The division of captain responsibilities shall be decided upon by elected captain(s) after assuming office.

b. Secretary

1. shall be responsible for all inter- and intra-club correspondence
2. shall be responsible for member attendance records
3. shall be responsible for all paperwork delegated by the captains(s)

c. Treasurer

1. shall be responsible for all club accounts, which includes but is not limited to the club account in the CLU Business Office and the monies given to this club but remain in the ASCLUG account
2. shall be responsible for accurate financial records of all accounts and give a report to the captains and/or team upon request
3. shall be responsible for all fundraising
4. shall be responsible for submitting a club budget proposal to the budget proposal committee of ASCLUG

d. Media/Marketing Officer

1. shall be responsible for video recording all choreography and performances
2. shall be responsible for collecting photographic records of all performances
3. shall be responsible for assembling all videos and photos for the year in a scrap book and/or video and presenting them at the end of the year banquet
4. shall review videos of choreography when discrepancies regarding original choreography arise
5. shall be responsible for this organizations’ various online accounts, including a team webpage and networking sites.
6. shall be responsible for all marketing of events. This includes proper correspondence with the school newspaper and on-campus media.
7. shall be responsible to get marketing for events approved by CLU Student Life, and then properly posted on campus. If necessary, it shall be the marketing officer's responsibility to also make such marketing. If the marketing is being printed by another party, it shall be the marketing officer's responsibility to make necessary arrangements to pick up such items.

e. Costuming Officer
1. shall be responsible for organizing all costumes for performances and competitions and be responsible for all team gear
2. shall be responsible for maintaining records of all purchases and giving necessary receipts and records to the Treasurer
3. shall be responsible for collecting appropriate money for costumes, uniforms, and gear from team members
4. shall be responsible for stocking and maintaining an emergency kit for competition and performances

f. Any task not listed in the above sections shall be delegated by the captain(s) in accordance with the discretion of the team

**Article V**

**DECISIONS**

All matters which affect the organization as a whole shall be discussed by the team and decided upon by group consensus. In the event a decision is not reached by consensus, the captain(s) may choose to take a vote or cast a decision.

**Article VI**

**Meetings**

Section 1 – Regular meetings shall be on a weekly basis. There shall be three to four regularly scheduled practice meetings per week. The days and times of these practice meetings shall be decided upon by the team leadership in accordance with class and personal schedules of team members.

Section 2- Special meetings may be called by the captain(s). Any member may request a special meeting through any captain.

Section 3- Practices and meetings may be cancelled by group consensus.

**Article VII**

**ELECTIONS**

Section 1- Elections shall be held before the end of the academic year. A meeting of this organization must be called by the current captain(s) for elections and discussion of the next academic year.
Section 2- All office terms shall be one year. There are no term limits. Any officer may step down from office, at any time in the year, but must give at least one month’s notice to the team leadership and team as a whole.

Section 3- Any member may nominate his or herself for any office. For the office of captain(s), the nomination must be seconded by a current captain. For any cabinet office, the nomination must be seconded by either the individual who currently holds the office or the current captain. It is preferred that elected officers are returning members.

Section 4- Elections shall be presided over by the current captain if he/she is an outgoing senior. If the current captain is a returning member, elections shall be presided by officers and captains shall assume their duties immediately after the election.

Section 5- Vacancy of an elected position during the academic year shall be filled by appointment of team leadership.

**Article VIII**
**FUNDING**

Financial needs of the club will be provided for by fundraising and ASCLUG support.

**Article IX**
**ADVISING**

The advisor of the club shall be a member of the CLU Faculty, administration, or staff. The advisor shall:

1. be familiar with the organization’s constitution, budget, calendar of activities, and CLU
2. be present at club meetings and events, as able. The advisor shall be at a minimum of one meeting or event per semester.
3. meet with the captain(s) and/or officers as needed
4. attend meetings of all club advisors
5. attend all off-campus events where 100 or more CLU students are anticipated or help the club find an appropriate CLU representative to attend, in accordance with the CLU policies and guidelines regarding alcohol at student events

**Article X**
**AMENDMENTS**

Proposed amendments or revisions to this constitution can be made by any current member and shall be voted on. Amendments or revisions shall require a 2/3 majority vote of all current members.